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## **Building Division Informational Handout**

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**Handout No. 3-6**  
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### **Utility Meter Re-Installation Information**

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When existing gas or electric service has been removed due to damage or prolonged vacancy, PG&E will reinstall the meters only after the Building Division has inspected and approved the service and issued a Meter Release.

- ? If electric meter re-installation is needed after prolonged vacancy of the building, the owner must purchase an Electrical Permit for an Electrical Service Survey from the Building Division. The fee for this permit is \$142.50. An Electrical Permit is needed for any required repair work and subsequent inspections. For more information on the Electrical Service Survey, refer to the Damage Survey Inspection handout (HO 3-5).
- ? If gas meter re-installation is needed after prolonged vacancy of the building, the owner must get a Plumbing Permit for a gas test, and call for an inspection while the gas line is under the appropriate pressure test. The fee for this permit is \$142.50.
- ? If the meter has been disconnected due to a fire or vehicle damage then in addition to the meter survey as stated above, a Damage Survey must be done. This survey will determine what permits are required to repair the damage. The fee for a Damage Survey is \$195.80. For more information on the Damage Survey process, refer to the Damage Survey Inspection handout (HO 3-5).

**Note: It is the Owner's responsibility to notify PG&E to arrange the meter installation after the meter release has been issued.**

Additional information can be obtained by visiting our website at [www.sanjoseca.gov/building/](http://www.sanjoseca.gov/building/) or by calling our information inspector's voice mail at (408) 535-3555 and leaving a detailed message. In addition you may visit the Building Division in City Hall at 200 East Santa Clara St. Our hours are 9 a.m. to 4 p.m. with limited service between 12 p.m and 1 p.m.